# Letter of Invitation

# REQUEST FOR QUOTATION

**Ministry of Environment, Lands and Agricultural Development**

P.O. Box 234

Bikenibeu

Republic of Kiribati

To Whom It May Concern,

The **Ministry of Environment, Lands and Agricultural Development** invites Quotations from Tenderers to provide the Services described in this Request for Quotation (RFQ) as below.

## Procurement No: ****RFQ-16-SS009-23****

Issue Date: 11th August 2023

RFQ Closing Date: 28th August 2023 – 5pm (Tarawa Time)\*

Procurement Title: Request for Quotation (RFQ) for Supply and construct 300m² Kitset Steel Shed for new Betio Materials Recovery Facility

This RFQ consists of the following documents, in addition to this letter, in separate files:

* **Instructions on how to submit the Quotation**
* **Time Schedule for the RFQ/procurement process**
* **Specification of Services to be provided**
* **Evaluation Criteria and Method**
* **Specific Contract Conditions for the provision of Standard Services**
* **General Contract Conditions for the provision of Standard Services**
* **Certificate of Compliance Form**
* **Availability of Financial Resources form**

A Service Provider will be selected based on the competitive procurement procedure described in this RFQ.

Sincerely,

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Saitofi Mika

Secretary for Ministry of Environment, Lands and Agricultural Development

Official email address: [procurement@mfep.gov.ki](mailto:procurement@mfep.gov.ki)

*\* Please note that late submissions will not be considered*